



Broad & Gales Creek Community Association, Inc.

3010 Hwy 24
Newport, NC 28570
252-247-2715

Johnny A. Smith, President
Milon Morton, Vice President

Robin Skrabacz, Secretary
Melinda Ward, Treasurer

Minutes of Regular Monthly Meeting October 14, 2010

Meeting was called to order at 19:15.

Members present were Johnny Smith, Melinda Ward, Tony Matthews, Milon Morton, and Robin Skrabacz. Also present was Robert Lewis.

Secretary's report was approved.

Treasurer's report given by Melinda Ward. The 990 report is almost finished. The accountant advised her that we should move some funds from the primary checking account to other accounts to keep them insured by the FDIC. Since these are tax funds the FDIC regardless of the balance protects them. We received a check from McGladrey & Pullen for \$129.00 for overpayment. We have 3 CD's at BB&T coming due at the end of the month; the new interest rate will be low again. Treasurer's report approved.

Fire Dept Report given by Tony Matthews. He has 2 more new members, which brings the roster to 44. One member went to honorary status and they had a change in officers. Training is ongoing. The membership voted on some changes to the By-laws he will bring a copy next month. They had their first structure fire of the year last night. They remained on scene for a while to make sure it was completely extinguished. They did a 25-minute fire prevention program at Bogue Sound Elementary School on October 13th. The piles of rocks near the new hydrant were donated and will be spread around it over a bed of clay. The chairs for the rescue truck were purchased along with some batteries. The light tower should be installed at the end of the month or beginning of November.

Building and Grounds report given by Milon Morton. He is in the process of looking for a new fiberglass back door. Melinda reminded him that we do have a new metal door in storage that may fit. He had one meeting of the building committee during the month. He says that the electric service will probably need to be moved, but he will leave that opinion up to an engineer. The next step is to put an ad in the paper for an engineer.

Old business-Milon made a motion to advertise for bids for an engineer for a 60 x 80 addition of 4 new fire bays with 14 foot doors and remodel the old fire bays into offices, meeting room, bunk rooms and a kitchen; 2nd by Josie. Motion passed. Robin will type up the motion and get it to Johnny to bring to an attorney to make sure we have everything right before we publish the request. Josie made a motion that we renew the CD's at BB&T for 6 months, 2nd by Milon. Motion passed. Milon made a motion to insulate the center section of the fire department building for no more than \$1500.00, 2nd by Melinda. Motion passed. Tony has asked if he can use some of the funds approved for a Fed Q siren for an accountability system to keep track of members when they go on scene and to assignments instead. This system is used so that the person in charge knows where everybody is during a call. The amount approved is \$2100.00, this system costs about \$800.00. He also needs 2 more hydrant adapters at \$300-400 each and a GPS to use when called to areas outside of the district for about \$500.00. Melinda made a motion to change the line item from a Fed Q siren to an Accountability system, 2 hydrant adapters and a GPS, 2nd by Josie. Motion passed. Josie reported that the most cost efficient method to get out the newsletter to the most people is by doing a saturation mailing. The cost will be .139 each to mail. We will have approximately 3760 pieces to mail and the cost to print them will be 24 cents each. Melinda made a motion to send out the newsletter at a cost not to exceed \$1300.00, 2nd by Milon. Motion passed. Melinda stated that she does not have much information about the cemetery plots prior to the moratorium. Johnny said that the entrance to the new section of the cemetery needs some rock. Milon made a motion to buy a load of crushed rock to put at the entrance to the new section of the cemetery, 2nd by Johnny. Motion passed. Josie will contact Wade Nelms about the dead tree at the front of the cemetery to see if the county will remove it. Melinda called the Parks & Recreation Dept to see where they are with working on the playground. They have some used equipment they may be willing to give us after the end of the month. They have no funds in their budget for anything else. Melinda reported that she received a call from the Scouts last month that they have a schedule of events that includes a bunch of Saturdays and they want to see about using the building. She agreed to let them use it on one Saturday. The Scouts are now using the building on Monday nights as well. She said that tables are being left a mess and they are not cleaning up after themselves like they should. She is going to contact our attorney to see about making a contract that can be used by anybody that rents the building and will also cover usage by the Scouts. Johnny had Melinda check with the accountant if we need to have a contract or job descriptions signed by anybody we pay. He said that legally we do need something for the Fire Chief, Thomas Locklear and Virginia Morton. We will also have to start taking out taxes on the incentive we pay to the Fire Chief. Tony has a job description he can provide us. We will write up the other ones and take them to an

